In the Matter of:

: FirstName: FamilyName. (we, us, our)

## Street Name

Town

City

[POST CODE]

[Address only to be used for geographical location]

Date: Date you send the notice

Respondent:

CEO Name (you, your)

## Their Street Name

Their Town

Their City

Their POST CODE

OFFICE FOUND

Within the universal maxim of law notice to agent is notice to principal, notice to principal is notice to agent. All addressed parties jointly and severally as well as their successors, nominees and assigns.

**NOTICE OF UNABLE TO RESPOND**

To CEO Name

Title: Their Title e.g. Chief Executive Officer

We hereby give you written Notice of Unable to Respond to the letter, received by us on the [Date you received the letter]. A response is not possible due to:

1. Lack of signature – A true wet ink signature is required from those pertaining to send this letter
2. Lack of name – A full name with accompanied signature is required
3. Unidentified QR Code – No definition of QR Code and their intended use
4. Unidentified code at side of page – No definition and it’s intended use
5. Any other bits of information on the letter

The enclosed herein contains the aforementioned and misdirected documents, as there is not enough knowledge or information disclosed to form a responsive answer, said documents and materials are being returned forthwith.

The signing of this notice has been witnessed and recorded.

Fee of response is £500 which will become payable if contacted again.

Signed with respect and honour, and without malice, vexation, argument or merriment.

By

All Rights Reserved

 **:** FirstName: FamilyName**.**

Non-negotiable autograph

No assured value, no liability

Errors and Omissions Excepted

 WITHOUT RECOURSE – NON

ASSUMPSIT