c/o address only: non-liability:

Name (I, we, us, our)

Address

**Joe Bloggs** (you, your)

Enforcement Manager

Equita

42-44 Henry Street

Northampton

NN1 4BZ

Date: 17th October, 2024

[Your Reference No: number] Note: quoting your reference number is for your ease only, no joinder is made or intended.

**Notice  
Subject Access Request Under the General Data Protection Regulation (GDPR)   
and Data Protection Act 2018 (DPA)**

To: Nicola Walker who acts as an Enforcement Manager of Equita, we are in receipt of your letter dated 4th of October 2024, which arrived on 12th of October 2024. It contained the demand that we must pay by 5:30 PM on the 13th of October, 2024. This is an unacceptable amount of time for us to look into this matter.

Therefore, we are writing to you regarding our rights under the General Data Protection Regulation (GDPR) and Data Protection Act 2018 (DPA). We are exercising our right to make a Subject Access Request (SAR) to obtain information held by your company about us. The data we are requesting pertains to the alleged debt for a charging order associated with your reference number [number], and all alleged debt collection activities concerning us, including but not limited to any documentation, communications, and records.

To assist you in providing a comprehensive response to this request, we specifically request the following information:

1. As you are aware, under the Law of Property Act 1989 (LP(MP)A) (Miscellaneous Provisions) and section 136 of the Law of Property Act 1925, it is imperative that any deed of assignment related to any alleged debt be provided upon request. We, therefore, request that you supply a copy of the legally executed Deed of Assignment, along with all relevant details and signatures. This deed of assignment should include all relevant details, signatures, and any information that demonstrates its validity.
2. Details regarding the compliance of the deed of assignment with the legal requirements outlined in Section 1 of the Law of Property (Miscellaneous Provisions) Act 1989 and Section 136 of the Law of Property Act 1925. Please provide any documentation or information that establishes the deed's conformity with these legal provisions.
3. A copy of all personal data you hold about us in relation to the alleged debt, including but not limited to:

- Copies of any agreements or contracts related to the alleged debt.

- Copies of any statements or correspondence related to the alleged debt.

- Any internal notes or records pertaining to our account.

- Any information related to the assignment of the alleged debt to your organisation.

1. Documentation and evidence of compliance with Principles 6 and 7 of the Financial Conduct Authority (FCA) regulations. This should include records of clear and accurate communication, as well as any documentation demonstrating adherence to FCA guidance on debt collection practices.
2. Information about the source of the data you hold about us, including details of the original creditor, account numbers, and dates of assignment.

We understand that we are making this request in accordance with our rights under the GDPR and the DPA 2018, and we expect a response within one calendar month from the date of receipt, as required by GDPR regulations.

Should you require any additional information or clarification from us to process this request, please do not hesitate to contact us using the contact details provided above. We are willing to provide any reasonable assistance in order to facilitate a prompt and accurate response, in compliance with GDPR regulations.

Furthermore, we remind you of your obligations under the GDPR and DPA to provide a timely and comprehensive response to this SAR. Please be advised that failure to comply with these legal requirements may result in further action being taken, including but not limited to reporting to the Information Commissioner's Office (ICO) and pursuing legal remedies.

All Rights Reserved – Without Prejudice

Type your name here with your signature in blue ink going through it.